

License Agreement No. _
on granting the “Russian Arctic” popular science journal the right to use
a Manuscript in English

Moscow

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LLC "Center for Information and Legal Support for the Development of the Arctic", represented by Director General Yulia Belikova, acting on the basis of the Charter (hereinafter - the Publisher) on the one hand, offers any representative of the general public (hereinafter - the Author), on the other hand, hereinafter jointly referred to as the Parties, to conclude this agreement (hereinafter - the Agreement) on the publication of Manuscripts (copyright materials) in the "Russian Arctic" popular science journal on the following conditions.

1. General Provisions

1.1. The present Agreement defines the relationship between the Publisher and the Author (or other copyright holder) who has accepted an offer to conclude this Agreement.

1.2. In accordance with paragraph 2 of Art. 437 of the Civil Code of the Russian Federation, the present Agreement is an offer, which, in accordance with Art. 438 of the Civil Code of the Russian Federation, is considered fully and unconditionally accepted when the Author submits their Manuscript to the Publisher.

1.3. The "Russian Arctic" popular science journal is an Internet publication registered with the Federal Service for Supervision in the Sphere of Communications, Information Technologies and Mass Communications (Media Registration Certificate El № FS77-72859).

1.4. Terms used in the Agreement.

Author – a natural person (or a team of authors), who created the Manuscript.

Manuscript – a work, scientific, practical or methodological material, submitted by the Author for publication in the Journal.

Offer – the present Agreement (an offer to the Author to publish their Manuscript).

Acceptance of the Offer – full and unconditional acceptance of the Offer.

Journal – “Russian Arctic” popular science journal

Publication – the fact of publishing the Manuscript in the Journal.

Article – a published Manuscript.

Application – a written request by the Author to the Editorial Desk to publish the Manuscript in the Journal.

Editorial Desk – a team tasked with preparation and publication of the Journal.

Service – a publication of the Manuscript in the Journal based on Author’s application.

2. The Subject of the Agreement

2.1. The Author grants the Publisher a non-exclusive right to use their Manuscript “(title of the Manuscript)” submitted for publication in the Journal free of charge for the duration of the copyright specified by the current legislation of the Russian Federation. The Author guarantees that he has the copyright on the Manuscript.

2.2. The rights to use the Manuscript transferred under this Agreement include, but are not limited to:

- reproduction of the Manuscript in any tangible form, including on paper and electronic media, in the Journal and/or databases of the Publisher and/or third parties at the discretion of the Publisher, in accordance with agreements concluded by the Publisher;
- distribution of the Manuscript in the Journal and/or the databases of the Publisher and/or third parties at the discretion of the Publisher;
- making the Manuscript public so that any person can access it from anywhere and at any time (including via the Internet).

2.3. Other rights not expressly granted to the Publisher under this Agreement, including patent rights to any processes, methods etc. mentioned by the Author in the Manuscript, as well as trademark rights, are reserved by the Author and other copyright holders.

2.4. The territory where the rights to the Manuscript can be used is unlimited.

2.5. The Agreement comes into force once the Author sends the Manuscript to the Journal.

2.6. The Author transfers the rights to the Publisher free of charge. The Author doesn't receive any royalties from the publication of the Manuscript in the Journal, unless otherwise specified in an additional agreement between the Author and the Publisher.

2.7. If the Publisher decides against publishing the Manuscript in the Journal, this Agreement shall become void. The Publisher informs the Author of the rejection by email at the address from which the Application was sent.

2.8. During the term of the Agreement, the Publisher undertakes to provide the Author with services related to the publication of the Manuscript in the Journal: the Editorial staff check the submitted materials, members of the Editorial Board (doctors and candidates of science) review the Manuscript; the Journal's staff provide technical and scientific editing, prepare the layout and publish the Manuscript.

3. The conditions for provision of Services

3.1. The Author provides the Manuscript that meets the requirements specified in the Offer.

3.2. The Author accepts the Offer fully and unconditionally (Acceptance of the Offer).

4. Rights and obligations of the Parties

4.1. The Author guarantees that

- they hold the copyright on the Manuscript;
- the Manuscript has not been and will not be sent for publication or any other form of reproduction to third-party editions before publication in the Journal;

- in case the Manuscript is written or translated in collaboration with co-authors, the Author guarantees that co-authors have been informed about the terms of this Agreement;
- the Manuscript submitted under this Agreement does not violate the rights of third parties. It contains all references to cited authors and/or publications (materials) required by copyright law;
- the Author has obtained all the necessary permissions to use any facts, findings and other data mentioned in the Manuscript, on which they don't hold copyright;
- the Manuscript does not contain materials that are not subject to publication in the open press in accordance with the laws of the Russian Federation, and its publication and distribution will not lead to the disclosure of confidential information (including top secret information).

4.2. The Author undertakes:

- To provide the Manuscript prepared in accordance with the terms of the Agreement;
- To inform co-authors about the conditions of the Agreement;
- Not to use an electronic or other copy of the Manuscript prepared by the Publisher for commercial purposes and in other publications without the consent of the Publisher;
- To comply with the following ethical principles:
 - The author (or a group of authors) bears the initial responsibility for the novelty and accuracy of the data provided in the Manuscript;
 - In case parts of the Manuscript were published previously, the Author must provide a reference to such a publication and indicate the difference between the new version of the Manuscript and the previously published one;
 - An indication of the source is obligatory when information is obtained from other sources. Excessive use of sources, any form of plagiarism (failure to state the source of a quote, rewording or appropriation of the results of other people's studies) are unacceptable;
 - Contributions of all co-authors who took part in the preparation and writing of the Manuscript must be acknowledged.
 - In case the Author finds significant errors or inaccuracies in the Manuscript/Article at the review stage or after publication, they must immediately inform the Publisher.

4.3. The Author has the right:

- To use the Manuscript in any manner that is not prohibited by the legislation of the Russian Federation and this Agreement;
- To use the Manuscript while preparing other scientific and methodological materials, on condition they provide a link to the Journal.
- To recall the Manuscript in the event that: the Manuscript is published in another journal without the Author's knowledge; the Author did not consent to the publication of the Manuscript in co-authorship; it's discovered for the first time that research results presented in the Manuscript repeat those of other authors; errors are found in the study and its findings; incorrect information is given about the Author (for example, wrong place of work or position).

4.4. The Publisher undertakes:

- To publish the Manuscript in the Journal in accordance with the terms of the Agreement, provided the Author complies with the requirements outlined in the Rules for the publication of scientific articles set out in Appendix 2 to this Agreement; provided the

Manuscript is reviewed and approved for publication by the Editorial Board and Editorial Desk;

- To recognise and protect the Author's rights established by relevant law and take all necessary measures to prevent copyright infringement by third parties.

4.5. The Publisher has the right:

- To carry out proofreading and literary editing of the Manuscript without changing its content;
- To conduct a scientific examination and review of the Manuscript and, if necessary, suggest improvements;
- To establish rules (conditions) for accepting and publishing materials in the Journal. The Publisher has exclusive right to approve and/or reject the Manuscript submitted for publication. The Publisher does not enter into correspondence with the Author relating to a rejection of the Manuscript.
- In accordance with Art. 42 of the Law of the Russian Federation "On Mass Media", to reject the Manuscript or return it for revision if it fails to meet the Publisher's requirements. No one can force the Editorial Desk (the Publisher) to publish the Manuscript it rejected, unless otherwise provided by law;
- To revoke the published Article in the event that: evidence emerges that information presented in the Article is inaccurate, regardless of whether the mistake is honest or deliberate; earlier duplicate publications are discovered; plagiarism is detected; a conflict of interest that may affect the interpretation of data was concealed; incorrect information is provided about the authors which makes it impossible to correctly index the Article in the databases; violation of ethics is committed.
- At their discretion, to conclude contracts and agreements with third parties without an agreement with the Author;
- To unilaterally amend the terms of this Agreement and adjust its provisions, publishing the information about the changes on the Publisher's website.

4.6. In all cases not specified and not provided for by this Agreement, the Parties are obliged to act under the current legislation of the Russian Federation.

5. The procedure for concluding, amending and terminating the Agreement

5.1. This agreement is posted on the Publisher's website and constitutes an offer by the Publisher to an unspecified number of persons (Authors) to conclude this Agreement with full and unconditional acceptance of its terms (Acceptance) by the Author (Authors), in accordance with Art. 438 of the Civil Code.

5.2. The Agreement shall enter into force upon acceptance of the Offer by the Author and is valid indefinitely or until its termination by the Parties.

5.3. The Agreement is concluded by the Author (complete and unconditional acceptance by the Author of the terms of the Agreement) when the Author submits the Manuscript and all supporting documents to the Publisher.

5.4. Once the Publisher accepts the Manuscript for Publication, it's impossible to refuse to meet the terms of the Agreement.

5.5. All changes made by the Publisher to this Agreement shall enter into force 10 (ten) business days after such changes are made and notification thereof is posted on the Publisher's website. If

the Author disagrees with the changes to the terms of the Agreement, the Author has the right to send the Publisher a written notice of cancellation of this Agreement before the relevant changes come into force. In the absence of a written notice from the Author prior to the entry into force of the amendments to the Agreement, the amendments are considered accepted by the Author, and the Agreement continues to be valid as amended.

5.6. The Agreement can be terminated:

- at any time by agreement of the Parties;
- by one of the Parties if case of a violation of the terms of the Agreement;
- on other grounds provided for by this Agreement or the legislation of the Russian Federation.

6. The responsibility of the Parties

6.1. Failure to meet obligations under the Agreement renders the Parties liable to prosecution under the current legislation of the Russian Federation.

6.2. All information provided by the Author must be complete and reliable. In case the Author provides inaccurate information, the Publisher cannot be held responsible for the negative consequences arisen from the actions of the Author.

6.3. The author is solely responsible for compliance with the legislation on advertising, copyright protection and related rights, protection of trademarks and service marks and protection of consumer rights. If a claim is submitted against the Publisher for a violation of the exclusive copyright and other intellectual property rights of third parties, the Author undertakes: 1) after being informed about violation of the rights of third parties, to immediately take steps to resolve disputes with third parties; 2) to compensate the Publisher for the losses incurred as a result of the author's non-compliance with the terms of this Agreement.

6.4. The Publisher does not bear any responsibility under the Agreement for: 1) any actions that are a direct or indirect result of the actions of the Author; 2) any of the Author's losses, regardless of whether the Publisher could foresee the possibility of such losses or not; 3) unauthorized use of data the Author provided to third parties.

6.5. The Parties shall be relieved of liability for violation of the terms of this Agreement if such violation is caused by force majeure, including: actions of state authorities (including the adoption of legal acts), fire, flood, earthquake, other natural disasters, power cuts and/or computer network malfunctions, strikes, civil unrest, riots, any other circumstances that may affect the fulfilment of the Agreement by the Parties.

7. Settlement of disputes

7.1. Disputes and disagreements will be resolved by the Parties through negotiation. If the Parties fail to reach an agreement, disputes and disagreements will be resolved in accordance with the current legislation of the Russian Federation.

7.2. If disagreement between the Parties remains unresolved, it shall be resolved in court at the location of the Publisher in accordance with the current legislation of the Russian Federation.

8. Other Provisions

8.1. Any notifications, messages, requests, etc. (with the exception of documents the originals of which are required in accordance with the legislation of the Russian Federation) are considered received by the Author if they were transmitted (sent) by the Publisher through the Journal website (including by publication), by e-mail and other communication channels. The parties recognize the legal force of notifications, messages, requests, etc., transmitted (sent) by the methods specified above.

8.2. If the Author is a natural person, then in accordance with Art. 6 of the Federal Law "On Personal Data" No. 152-FZ of July 27, 2006, from the moment the Author sends the Manuscript to the Publisher and until the termination of the obligations of the Parties under this Agreement, the Author consents to the processing of their personal data such as last name, first name, middle name, postal address with an index, contact phone numbers, email addresses, information about places of work, etc. The processing of personal data means actions (operations) with personal data, including collection, systematization, accumulation, storage, clarification (updating, changing), use, distribution (including transfer to third parties in accordance with clause 4.5), depersonalization (for peer review), blocking and disposal of personal data.

8.3. The author has the right to withdraw consent to the processing of personal data by sending a notification thereof to the Publisher in cases provided for by the legislation of the Russian Federation. Upon receipt of such notification, the Publisher has the right to suspend the provision of Services.

9. The Parties' details and signatures

The Publisher:

LLC "Center for Information and Legal
Support for the Development of the Arctic"
Legal address: 101000, Moscow, Armenian
Lane, 9/1/1, p. 1, room 203
Postal address: 101000, Moscow, Armenian
Lane, 9/1/1, p. 1, room 203
INN/KPP 9701020957/770101001

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Account № 40702810101300008240 AO
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30101810200000000593
Email: info@arctic-centre.com
Director general

/ Belikova Y.V./

The Author:

Name, surname

Passport details:

Address:

Phone:

Email:

Signature:

**Author's Card
(for new Authors)**

	English
Full name	
Academic degree	
Academic rank	
City, country	
Place of work/study	
Position / Status	
Information about publications: (number of scientific monographs, scientific articles)	
Orcid ID (if applicable)	
Research ID (if applicable)	
Scopus ID (if applicable)	
Area of Research	
Postal code	
E-mail	
Phone number	
Consent to the processing of personal data	

Article submission guidelines

1. The publisher welcomes articles, submitted by:

1.1. E-mail: info@arctic-centre.com in .doc format.

1.2. Regular mail: 101000, Moscow, Armenian lane, bld. 9/1/1, of. 203. Please attach electronic media with copy of your paper manuscript in .doc format. We draw attention to the fact that the actual delivery time of mail in Russia is from one week to a month.

2. Publication in “Russian Arctic” is free of charge for all the authors. The Journal doesn't have any article processing charges nor article submission charges.

3. Publication rules:

3.1. Articles in the following sections are accepted for publication in the Journal:

1100 Agricultural and biological sciences

2737 Physiology (Medical)

2210 Mechanical engineering

2100 Energy

1900 Earth and Planetary Sciences

3.2. Articles are accepted in Russian and/or English.

3.3. Materials with scientific novelty and a scientific level are accepted for publication

3.4. The editorial staff of the journal passes the examination and single-blind peer-reviewing. During the review, the article is evaluated according to the following criteria:

- relevance and novelty of the scientific problem solved by the author;
- background brief overview;
- the relevance of research to theory and practice;
- prospective research;
- the level of significance of the problem (non-obviousness of solutions, the need for a theoretical search, overcoming difficulties in practice);
- correspondence or inconsistency of the provisions and conclusions of the author in the work with modern scientific concepts existing in this field of research;

- personal contribution of the author of the article to the solution of the problem under consideration.

3.5. The editors reserve the right to make editorial corrections and reject articles if they receive a negative expert opinion.

3.6. After a scientific and technical examination, the article is either returned for revision or accepted for publication. The duration of the examination depends on the size of the article and does not exceed 2 weeks.

4. Publication ethics

4.1. The Journal's editorial staff pursues a policy of honesty and transparency and makes sure all parties to the publication process, i. e. authors, editors, reviewers and the founder, comply with publication ethics. Before submitting an article to the journal, authors should read the "Regulation on the Publishing Ethics of the Russian Arctic". The document is available for download in the appropriate tab in the section "About the Journal" on the official website of the publication.

4.2. Authors should declare financial and any other relevant conflicts of interest in the body the article or report a conflict of interest to the editors of "Russian Arctic". Full text of the Declaration is available on the website.

4.3. The Author adheres to the publication requirement that submitted work has not been published elsewhere or submitted to other journals for consideration. Concurrent submission to several journals is unacceptable and is considered to be unethical behaviour. The same applies to the translation of an article into a foreign language and its publication in another journal (i.e. redundant publication).

4.4. Authors should declare financial and any other relevant conflicts of interest in the body the Article or report a conflict of interest to the editors of the Journal in any other available way, since the presence of a conflict of interest can affect the assessment and interpretation of a scientific article.

5. Copyright

5.1. If the article is accepted, the authors are invited to conclude a copyright agreement with the publisher. A notice of receipt of the manuscript and the text of the Copyright agreement are sent to the responsible author in electronic form.

5.2. "Russian Arctic" journal is licensed under Creative Commons Attribution 4.0 International (CCBY 4.0). The license provides for the preservation and observance of copyright in the free non-commercial and commercial use of materials, in this case, scientific articles. Using the CC BY 4.0 license allows you to place the journal on convenient resources for storing and searching for scientific information.

5.3. Full versions of all scientific articles are published on the Journal's website under a non-exclusive license granted by the Authors under an agreement with the Journal. Published works are available under the Creative Commons Attribution license, which requires an appropriate reference to the creator.

6. Article structure:

6.1. Articles with a volume of 20-40 thousand characters are accepted for publication.

6.2. The article must contain the following required data:

- Scientific area;

- Author(s);
- Full name of the institution, City, academic ranks and degrees;
- Contact e-mail;
- Article title;
- Abstract (a concise structured summary of the work that states a problem, proves its importance, describes the aim of the study or a hypothesis, and highlights results and conclusions. The length shouldn't be more than 1500 characters excluding spaces);
- Keywords (5-10 words and/or word groups in nominative case; only conventional terms);
- Article body (including Introduction, Methods, Results, Discussion and Conclusions);
- References (self-citing should not exceed 15%);
- Tables, graphs and other visual material.

6.3. Submission preparation checklist:

- numbering of graphic elements;
- captions to graphic elements;
- data sources;
- numbering of mathematical expressions;
- explication to mathematical expressions;
- measuring system;
- uniform quotation marks;
- continuous numbering of pages in the manuscript.

6.4. Additionally, indicate:

- absence or presence of a conflict of interest;
- SPIN-code of the author in the SCIENCE INDEX system (for each author, if registered in the SCIENCE INDEX system);
- ORCID ID (for each author, if registered in ORCID) in the format: <https://orcid.org/XXXX-XXXX-XXXX-XXXX>;

6.5. Images and diagrams used in the text must be sent as separate files in JPG / PNG format with a resolution of at least 300 dpi.

7. Article completion instructions:

7.1. Text font- Times New Roman, size 12.

7.2. To avoid accidental errors, it is recommended to use the functions of the text editor “spell check” and “grammar check”.

7.3. Manuscript pages are preferably numbered. This will help reviewers to correctly refer to the text.

7.4. Mathematical expressions, as well as variables in the text should not be made out in the form of images. Mathematical expressions should be numbered on the right in parentheses if they are mentioned later in the text. Under each expression, explications (explanations) of all variables indicated in the order of their appearance should be given. If mathematical expressions are given in graphic elements, then the explication should be placed in a note to these graphic elements.

8. References guidelines:

8.1. The references list may include 10-30 sources from books, monographs, reports of scientific conferences, articles from printed scientific journals.

8.2. Self-citation should not exceed 15%.

8.3. All sources included in the list of references should be cited or mentioned in the text, such links in the text are numbered in the order they appear in square brackets. If there are several sources, then they are listed in square brackets, separated by commas or dashes.

8.4. The list of references is made out in accordance with the international bibliographic APA standard.

9. The main reasons for application decline:

- inconsistency of the manuscript with the subject of the journal;
- reporting results that do not contain new scientific knowledge;
- gross methodological errors indicating unprofessionalism, and not the experimental failure of researchers;
- lack of a correct statistical analysis of the results;
- non-observance of authorship, plagiarism, self-plagiarism, falsification of data.